

# 2022-2023 DROP-OFF & PICK-UP ESSENTIAL INFORMATION

Grades 6-12th Grade  
Madison County Public Schools

Student Drop Off Time & Location	7:45 a.m. - MCHS Back Parking Lot
Student Pick Up Time & Location	3:00 p.m. - MCHS Back Parking Lot
School Start Time	8:15 a.m.
Where should students report who arrive after 8:15 a.m.?	Students who are tardy to school should be signed in by a parent or guardian in the main office.
Where do middle school students report to once they are dropped off?	Students will enter the building through the side gymnasium doors and report to the cafeteria upon arrival. A bell will ring at 8:05 a.m. to dismiss students to their lockers. Students arriving after 8:05 will purchase breakfast if needed and report to homeroom. The tardy bell rings at 8:15 a.m.
Where do high school students report to once they are dropped off?	All bus riders will report to the cafeteria and will be released by staff at the appropriate time. All driving/parent drop-off students that arrive at the school between 7:45-8AM will report to the cafeteria. If a student arrives at 8AM-8:15AM they will be allowed to report to their homeroom at this time. If they arrive after 8:15AM they will report to the attendance office for a tardy pass.
Where do I pick my student up for an early dismissal?	Students who have an early dismissal should be signed out by a parent or guardian in the main office prior to 2:45 p.m. Please park in a parking space and ring the doorbell at the school's main entrance.
What is the process for my WWMS student to ride home with their MCHS sibling?	WWMS students must bring a handwritten note that is signed by a parent/guardian giving permission to ride with their older sibling. The student will be dismissed with other pickups and meet their ride in the back parking lot.

**Please adhere to signage, staff directives and speed limits so that we can ensure safety for all.**

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## **Directions from Rt. 29 North**

Using the right turn lane at the stoplight, make an immediate right turn into the high school back parking lot. Stay to the right and continue straight to the back of the parking lot, following the perimeter and painted arrows until you reach the sidewalk. Students may exit cars for drop-off once your vehicle is pulled up to the sidewalk. Do not pull around other vehicles once you have dropped your student off. There are two crosswalks located for students to use who have driven to school and are entering or exiting the parking lot; please do not block the crosswalk and yield to the students utilizing it. Remain in the line while exiting the parking lot. ALL vehicles must turn right at the stop sign, drive past the high school and middle school to exit via Fairgrounds Road.

## **Directions from Rt. 29 South**

Using the left lane at the stoplight, make an immediate right turn into the high school back parking lot. Stay to the right and continue straight to the back of the parking lot, following the perimeter and painted arrows until you reach the sidewalk. . Students may exit cars for drop-off once your vehicle is pulled up to the sidewalk. Do not pull around other vehicles once you have dropped your student off. There are two crosswalks located for students to use who have driven to school and are entering or exiting the parking lot; please do not block the crosswalk and yield to the students utilizing it. Remain in the line while exiting the parking lot. ALL vehicles must turn right at the stop sign, drive past the high school and middle school to exit via Fairgrounds Road.

## **Directions from Fairgrounds Road**

Follow Mountaineer Lane past the middle and high school. Make a left turn into the back high school parking lot. Stay to the right and continue straight to the back of the parking lot, following the perimeter and painted arrows until you reach the sidewalk. Students may exit cars for drop-off once your vehicle is pulled up to the sidewalk. Do not pull around other vehicles once you have dropped your student off. There are two crosswalks located for students to use who have driven to school and are entering or exiting the parking lot; please do not block the crosswalk and yield to the students utilizing it. Remain in the line while exiting the parking lot. ALL vehicles must turn right at the stop sign, drive past the high school and middle school to exit via Fairgrounds Road.

## **Directions for Pick-up**

Follow the same traffic pattern described for drop-off. Students will only be allowed to enter the vehicle once it is parked beside the sidewalk. Staff will be present to direct students to their proper location. Please be mindful of high school students exiting the parking lot as well at this time; staff directing traffic will assist with the emptying of the student parking lot and flow of the pick-up line. There are two crosswalks located for students to use who have driven to school and are entering or exiting the parking lot; please do not block the crosswalk and yield to the students utilizing it.

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